

Intermediate/99 & Paramedic Record of Continuing Education for Recertification



**South Dakota Department of Public Safety
Emergency Medical Services
118 West Capitol Avenue
Pierre, South Dakota 57501
(605) 773-4031**

<http://www.state.sd.us/dps>

Dear EMT,

Over the next two years you will have the opportunity to increase your knowledge and skills through continuing education. South Dakota EMT's have several resources to choose from to obtain the sixty CE hours needed for recertification. In order to better serve you the EMS Office will continue to provide and approve the following CE resources as they meet current requirements:

All state approved refresher courses will be posted on our web site. We will publish all approved courses including BTLs, PHTLS, AMLS, PEPP, PALS, and ACLS that we are notified of.

All applicants will be allowed to submit their paperwork as early as April 15. Once the recertification materials have been approved a date stamp will be placed in Section III of their new book. EMT's will then be able to accumulate hours for their next recertification period from that date on. If books are lost or misplaced and another copy is requested then the EMT's will be responsible for obtaining their hours for the normal recertification period of July 1st to June 30th.

Intermediate/99 and Paramedic Recertification Guidelines

All South Dakota Intermediate/99 and Paramedics are required to maintain certification on a biennial (two-year) basis that expires June 30 of odd numbered years. An I/99 and Paramedic must be state certified; however, in order to act as a South Dakota I/99 or Paramedic it is legally necessary to be licensed through the State Board of Medical & Osteopathic Examiners on a yearly basis. An application for licensing can be obtained through the South Dakota EMS Office website at www.state.sd.us/dps.

The I/99 and Paramedic are responsible for completing and submitting the necessary materials to the Emergency Medical Services Office. If a change of name, address, affiliation, or felony status changes please notify the Emergency Medical Services Office in writing or by calling (605) 773-4031.

The I/99 and Paramedic state certification is maintained by submitting Sections I-V or Section I and a photocopy of a current National Registry wallet card. If relicensing with the State Board of Medical & Osteopathic examiners is being sought, an application for relicensing can be found at www.state.sd.us/dps.

Recertification materials submitted to the EMS Office between April 15 to June 1 will provide the necessary processing time to ensure that a lapse in certification or licensure does not occur. If a lapse occurs, a I/99 or Paramedic will not be able to legally act as an advanced life support EMT until the relicensure process is completed. A minimum of 60 continuing education hours (Sections II & III) is required for South Dakota recertification.

It is important to know that the National Registry and the South Dakota reregistration guidelines do differ, for your convenience we have listed them both along with contact information. It is recommended that you check with the web site first and if your questions are still unclear feel free to contact one or the other agencies.

South Dakota Emergency Medical Services Office

- Phone 605-773-4031
- Web Site <http://www.state.sd.us/dps>

National Registry of Emergency Medical Technicians

- Phone 614-888-4484
- Web Site www.nremt.org

Recertification Requirements

Sections I, II, III, IV, and V are submitted to the EMS Office for recertification. It is not necessary to submit the entire booklet, only the previously mentioned sections. We recommend that you keep a copy of all materials submitted to the EMS Office for your records.

Continuing education hours for State recertification as well as reregistration with the National Registry of EMT's are to be earned within the appropriate biennial (two-year) recertification/reregistration period.

A. Section I – Applicant Information

Please complete all information requested in this Section, then sign and date the Applicant's Certification box.

B. Section II – Mandatory Hours (48 Hours)

Has two categories: Mandatory and Flexible Core Content

Mandatory Core Content—was developed based upon assessment and patient care tasks that were identified to have a high potential of harm yet a low frequency of delivery. There must be documentation that every area within this section has been covered to meet the required hours listed. Up to 10 hours of CE can be obtained through www.cecbems.org approved courses.

Flexible Core Content—was developed based upon assessment and patient care tasks that were identified to have both high potential of harm and a high frequency of delivery. All hours in this category must be completed, although it is not required to have documentation of each topic being covered. An example would be under Trauma, you may choose to cover one hour worth of burns or one hour on painful, swollen, deformed extremity. Up to 10 hours of CE can be obtained through www.cecbems.org approved courses.

The hours are broken into the following sections:

Airway, Breathing and Cardiology—16 hours

- Hours in both sections (Mandatory and Flexible Core Content) of Airway, Breathing and Cardiology can be obtained by completing the initial 16 hour Advanced Cardiac Life Support Course.

Medical Emergencies—8 hours

- Hours in both sections (Mandatory and Flexible Core Content) can be obtained by completing the Advanced Medical Life Support Course through NAEMT.

Trauma—6 hours

- Hours in both sections (Mandatory and Flexible Core Content) can be obtained by completing either Pre-Hospital Trauma Life Support Course or Basic Trauma Life Support.

Obstetrics and Pediatrics—16 hours

- Hours in both sections (Mandatory and Flexible Core Content) can be obtained by completing either Pediatric Education for Pre-Hospital Professionals or NAEMT'S Pediatric Life Support Course.

Operational Tasks—2 hours

- Hours can be obtained through approved courses.

Intermediates/99 and Paramedics, who do not wish to take the above mentioned courses or are unable to, will have to fulfill the individual requirements for each section.

If the course instructor signature is not obtained, but a course completion certificate is provided, record the date in the appropriate space, write "see certificate" on the "Signature Verification" line, and attach a copy of the course completion certificate.

C. **Section III – Record of twelve (12) Additional Continuing Education Hours**

Section III is provided for recording a minimum of twelve (12) additional continuing education hours. Those training programs with the subject and hours indicated can be recorded in this section as additional hours or in Section II as mandatory hours. Categories for additional hours are:

- ACLS (16 hours)
 - Airway Management (2 hours)
 - General Pharmacology (4 hours)
 - Respiratory System (2 hours)
 - Cardiovascular System (8 hours)

SECTION I: INTERMEDIATE/99 & PARAMEDIC APPLICANT INFORMATION

Sections I, II, III, IV, and V are necessary for EMT-I/99 and Paramedic recertification. Applications can be submitted as early as April 15 to the address on the front cover of this booklet. Please feel free to contact us with any questions at 605-773-4031.

Note: applications not complete will be returned.

Please type or print all entries.

☐ Please check if new address.

Last Name _____ First Name _____ MI _____

Birth Date _____ Soc. Security# _____

Mailing Address _____

City _____ State _____

Work Phone _____ Home Phone _____

SDEMT# _____ Expiration Date _____

EMS EMPLOYMENT

Are you presently involved in EMS? Yes _____ No _____

If yes, what service or agency are you affiliated with? _____

Have you ever been convicted of a felony? Yes _____ No _____

APPLICANT'S CERTIFICATION

I accept responsibility for having read all information on this form and in the booklet and understand that any misrepresentation of facts regarding my recertification requirement is cause for cancellation of the application or revocation of my certification.

Signature _____ Date _____

SECTION IV: CPR VERIFICATION

CPR certification can be verified below by taping a photocopy (front and back) of your current CPR card or by having the CPR instructor sign, date, and write the expiration date of the current CPR certification on the lines provided.

Photocopy of Current CPR Certification (front side)

- or -

I hereby verify the applicant has been examined and performed satisfactorily so as to be deemed competent in each of the following:

- | | |
|----------------------------|---------------------------|
| ●Adult 1 and 2 rescuer CPR | ●Child obstructed airway |
| ●Adult obstructed airway | ●Infant CPR |
| ●Child CPR | ●Infant obstructed airway |

Verifying Signature

Date

Photocopy of Current CPR Certification (back side)

Expiration Date of Current
CPR Certification

SECTION V: SKILLS MAINTENANCE

As Medical Director of the Advanced Life Support training/operations, I do hereby affix my signature below attesting to the continued competence in the following skills:

1. Patient Assessment (medical and trauma);
2. Ventilatory management;
3. Hemorrhage control & splinting procedures; and
4. Spinal Immobilization

Physician's Signature

State & License#

- BTLS (16 hours)
 - Airway (2 hours)
 - Shock (1 hour)
 - Trauma Assessment (3 hours)
 - Central Nervous System Injuries (2 hours)
 - Thoracoabdominal Trauma (3 hours)
 - Burns (2 hours)
 - Environmental Emergencies (2 hours)
 - Special Considerations for Geriatric and Pediatric Patients (1 hour)
- NALS
- PALS (8.5 hours)
 - General Pharmacology (2 hours)
 - Respiratory System (1 hour)
 - Cardiovascular System (1 hour)
 - Special Considerations for Geriatric and Pediatric Patients (1.5 hours)
 - Obstetrics and Obstetrical Complications (2 hours)
 - Care of the Neonate (1 hour)
- PHTLS (16 hours)
 - Airway (2 hours)
 - Shock (1 hour)
 - Trauma Assessment (3 hours)
 - Central Nervous System Injuries (2 hours)
 - Thoracoabdominal Trauma (3 hours)
 - Burns (2 hours)
 - Environmental Emergencies (1 hour)
 - Special Considerations for Geriatric and Pediatric Patients (2 hours)
- Auto Extrication
- EVOC
- CPR Instruction
- Dispatcher Training
- Other Training Approved by the EMS Office.

Note - The South Dakota EMS Office does not accept the following as continuing education hours:

- Home Study Programs
- Performance of Duty
- Volunteering with EMS Agencies
- Serving as a Practical Skills Station Examiner
- Serving as a Patient Assessment Instructor
- Clinical Observation
- First Aid/Safety Courses

D. Section IV – CPR Verification

CPR verification is required of every state certified EMT. The applicant is required to tape a photocopy of the front and back of their current CPR card in the boxes provided or have the instructor sign, date, and write the expiration date of the current CPR certification on the lines provided. CPR verification should include all of the following skills:

- Adult 1 and 2 rescuer CPR,
- Adult obstructed airway,
- Child CPR,
- Child obstructed airway,
- Infant CPR, and
- Infant obstructed airway.

E. Section V – Skills Maintenance

An EMT-I/99 and Paramedic must display proficiency in the skill areas of:

- Patient Assessment (Medical & Trauma);
- Ventilatory Management;
- Hemorrhage Control & Splinting Procedures; and
- Spinal Immobilization.

It is necessary to have your medical director sign and provide his/her South Dakota medical license number.

Verifications

The continuing education hours must be verified by the class coordinator, the instructor, or by a photocopy of the verifying documents; i.e., course completion certificate. Please note, if the applicant is submitting photocopies of course completion certificates, the continuing education hours listed on the photocopy must also be listed in the proper categories in Section II - Mandatory 48 Hours or Section III – Record of Twelve (12) Additional Continuing Education Hours

Continuing Education Guidelines

Information pertaining to continuing education courses is available by accessing the South Dakota Department of Public Safety Web Site (<http://www.state.sd.us/dps>).

A continuing education hour is based on 50 minutes of participation. The continuing education program should be organized around the training and responsibilities of the EMT-I/99 and Paramedic and designed to meet the following specific objectives:

- A. Enhance the Emergency Medical Technician's understanding of clinical and operational roles and responsibilities,
- B. Enhance skills in patient assessment and in all emergency treatment procedures within the scope of the Advanced Life Support Emergency Medical Technician,
- C. Enhance skills in the use and maintenance of emergency medical care equipment, and
- D. Provide opportunities for discussion, skills practice, and critiques. These objectives may be accomplished by:
 - 1. Group training, and
 - 2. Teaching classes.
- A. Group training includes:
 - 1. Workshops and seminars related to the required skills of an ALS Emergency Medical Technician. Examples include CPR, airway management, extrication, patient assessment, use of equipment, refresher courses, etc.,
 - 2. Local training meetings scheduled to review emergency medical services procedures. This includes protocol review and other local EMS policies and procedures review,
 - 3. Training meetings where a guest speaker presents material related to emergency care procedures, medical/legal related requirements or other topics which are directly related to the function of an ALS Emergency Medical Technician,
 - 4. Demonstration or practice sessions using available life support equipment,
 - 5. Community emergency exercises, disaster drills, etc.,

6. Audio visual materials that illustrate or review proper emergency care procedures, and
7. Other continuing education approved by the South Dakota Emergency Medical Services Office.

Insurance

The State of South Dakota does not require an Emergency Medical Technician to have malpractice insurance. Insurance is an option open to the individual and the local agencies.